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Summary

- Over 20 years development and systems experience across a broad array of platforms, operating systems and programming languages including UNIX, SQL, C, Oracle, Informix, PHP, HTML and Drupal
- 20 years experience with leadership, coaching and career development of indirect and direct reports.
- 20 years management experience including over 18 years project and program management experience.
- Project Management Institute (PMI) Project Management Professional (PMP) since 2001.
- An MBA and public accounting background.
- Excellent communicator and motivator.
- Excels at turning visions into reality.
- Specialize in business development, coaching, communication, project management and leadership

Experience

EFG Consulting, Principal (2008 – present)

- Fixed and streamlined the Access 2007 membership database for an international nonprofit
- Provide technical support on both Apple and Windows systems
- IT consulting, Management and Project Management consulting
- Maintain several websites done in Drupal 6.

Lafarge North America, Director, Corporate Applications (2002 – 2008)

- Provide support for Lawson ERP
- Provide support for Oracle Financials including AR, AP, GL and FA, including two large upgrades.
- Provide support for Travel and Expense application written in PERL
- Designed and implemented a simple, effective timesheet system for Cement Division IT
- Responsible for support of Lawson ERP system for Aggregates, Concrete and Asphalt (AC&A) division Financial Service Center in Toronto; Hyperion Consolidations, Avenue Customer Relationship Management (CRM) software and Extensity Travel and Expenses application in addition to Oracle Financials ERP.
- (IT Director, SSC) – Manage the IT department of the FSC Southfield (SSC) for Cement and support of Human Resources Service Center for North America (2002-2005), including support of the Oracle Financials ERP system since Jan 2002. This included responsibility for all aspects of IT within the building including systems such as Novell, Lotus Notes mail, AD, Oracle Financials, network and infrastructure until 2005.
- Projects have included 2 large-scale upgrades to the Oracle Financials ERP system, Sarbanes-Oxley IT compliance for Oracle Financials and the SSC, support of the Blue Circle Cement acquisition for Cement; integrated backup systems; support of the Project ONE JD Edwards implementation; transition of Accounts Payable to Toronto office; multiple office renovations; DR planning and testing; and ongoing support and process improvement for the FSC Southfield.
- Responsible for maintaining IT controls and processes in compliance with SOX and SEC requirements.
- Conducted training in project management fundamentals.
- Responsible for liaison with external and internal Audit, in cooperation with the IT Security Officer, for the Cement division from 2006 - 2008.
- SSC DRP Testing in 2003, 2005 and 2006

Global Crossing, Project Manager (1999- 2001)

- Led a 15-person team, as project manager through the full project lifecycle, to replace currently manual billing processes for recurring and one-time charges for dedicated and data billing with an automated billing system. The new system, now in production, will provide competitive advantage and large increases in revenue for the company through its contract administration module.
- Leading a 10-person project managing the migration of billing from an acquired company system to the main

Global Crossing billing systems globally from project initiation to planning.

- Managed the Fault and Service Assurance Departments and Programs with over 5 projects ongoing, 7 employees and approximately 50 - 75 million dollar budget.
- Led a 10-person team, through the full project lifecycle, to develop and implement external customer network fault visibility as a requirement of the contract on time and within budget.
- Led an 18-person team through the full project lifecycle in the installation of a manager of managers application for the integrated management of the national voice and data networks of Global Crossing on time and approximately \$500,000.00 under budget.
- Led a 25-person team through the full project lifecycle to upgrade the operating system on the 21 long distance telecommunications Switches. Project completed on time, within scope and under budget.
- Designed the standard for project status reporting for Global Development.
- Prepared and conducted "Crash Course in Project Management" presentation on Project Management basics.

Management Information Consulting, Consultant (1997 – 1999)

- Assisted a Global Cellular Distributor to reconcile and balance the Accounts Payable and Inventory Suspense control accounts to the Financial Statements to the penny for the first time as Inventory lead of a 3-person team through the full project lifecycle.
- Designed and developed the second phase of a Returns Management Control System at a Global Cellular Distributor, which included automatic merchandise replacement and return to/from the manufacturer/carrier. The project was retired mid-way through development due to organizational changes.
- Designed, developed and implemented the financial portion of a Returns Management Control System at a Global Cellular Distributor. The project was completed on time and within budget.
- Designed, developed and implemented further enhancements in cooperation with the ERP software vendor, to streamline cash application for an International Electronics Distributor. The project was completed on time and within scope.
- Designed, developed and implemented customized Endura Enterprise Accounts Receivables at an International Electronics Distributor. The project was completed on time and within scope.
- Implemented enhancements to general ledger account functionality in Endura Enterprise Resource Planning for a Global Cellular Distributor. The project was taken over from another manager right before systems testing and implementation but still completed on time and to scope.
- Developed and implemented custom Rapid Invoicing for Accounts Payable to replace the Endura Enterprise Accounts Payable Invoicing for a regional Grocery Franchise
- Provided application support and system and database administration for a National Medical Clinic Management Company, including custom modifications to Endura Enterprise ERP Accounts Payable and General Ledger.

Visual Services, Inc., Unix Systems Manager (1996 – 1997)

- Migrated a customer relationship management (CRM) application supporting Nissan and Lexus customer service and 100 internal customer service representatives from an IBM RS 6000 to a HP K200 Unix platform.
- Developed and implemented operating, development and strategic planning and implementation standards for the UNIX systems segment of the company, approximately 75% of operations.
- Managed the UNIX Systems and TCP/IP Networks Section of the Systems Division. This included responsibility for strategic planning, policy implementation, applications support, production and systems support of a heterogeneous country-wide WAN including 9 UNIX servers running a variety of platforms and applications, and supporting over 400 people, as well as various other responsibilities. Platforms and Applications included IBM AIX, HP-UX, SCO, AT&T UNIX, Netrex Firewall, Informix, Oracle, Fourgen (Endura) CASE Tools, C, ON!Contact, (CRM) etc.

Retail Resources, Inc., Manager, Host Systems Dept. (1994-1996)

- Managed the Host Systems Department of the company (a small software vendor), which specialized in the development, sales and maintenance of customized corporate financial systems using Fourgen Business and Fourgen CASE Tools to retail companies. Responsibilities included all project management, budgeting, project planning, etc. for the department.
- Designed, developed and implemented a customized Accounts Payable and General Ledger system interfacing with a custom Drop Shipping and Purchasing System for a regional retailer.
- Developed and implemented an automated Sales Audit system to interface Points of Sale to Corporate ERP systems for a National Truck Cap Retailer to replace a previous failed installation of the application. The project was completed on time and exceeded customer expectations.
- Designed, developed and implemented of a completely custom Drop Shipping and Purchasing system for a regional retailer. The project was completed on time and exceeded customer expectations.

Space Engineering & Material Sciences Department & SpARC/ERIM, Manager (1993)

- Managed daily operations of the department including all aspects of project management, budgeting database programming & maintenance; accounting; parts coordinator; preparation of correspondence, proposals & presentations; research for department; marketing; business development; RPSII-accounting; configuration management; contract reporting, etc.

Roth & Co. P.C., Accounting Assistant (1992-1993)

- Duties included computer programming and maintenance, marketing, personal tax input, billing, accounts payable and receivable & accounting through trial balance

Wayne State University, Manager, Honors Program (1987-1993)

- Managed all daily operations of the Honors Program Department of the College of Liberal Arts, including budgeting, planning, degree certification, course scheduling and student organizations.

Education and Certifications

M.B.A. from Wayne State University, 1997

B.A. in Linguistics & University Honors from Wayne State University, 1991

Project Management Institute (PMP) Project Management Professional (PMP) Certification, 3rd cycle.

Graduate, Center for Creative Leadership Leader Development Program, 2004

Graduate, Accomplishment Coaching Coach Training Program, 2009

Additional Training/Skills

Operating Systems: SCO UNIX System Administration (like LINUX)
 HP-UX (HP-9000 Server) 10.1, 10.2 System Administration
 IBM AIX UNIX System 3.x 4.x System
 Windows 7 support
 Max OS X support

Databases: Informix Online/DSA/Standard Engine Database System Administration (DBA)
 4.x-7.x Standard Engine & Online DSA
 Oracle 8.x Database (DBA)
 SQL Server 6.5 Database System Administration (DBA)

Languages: C/C++ Programming Language-Microsoft and UNIX,
 Informix-4GL Programming Language, Informix-SQL (Structured Query Language),
 Informix ESQL/C Programming, Informix SPL (Stored Procedure Language)
 HTML
 Fourgen CASE Tools, Endura Application Workbench
 Oracle SQLPlus, PL/SQL, SQLLDR
 UNIX Shell Programming (HP-UX, SCO UNIX, AIX, Linux, Mac)
 DOS Batch Programming
 Lotus Notes LotusScript, Lotus Notes Formula Language
 PHP 5
 MySQL

- Applications:** Fourgen Business ERP (Enterprise Resource Planning) 3.x / Fourgen/Endura Enterprise ERP systems 4.x, 5.x
Microsoft Project and Microsoft Frontpage 98
UNIX TCP/P Networking;
Informix I-NET; Informix ODBC
Microsoft Office Applications, ODBC,
SQL Server and other BackOffice.
Oracle Financials ERP, including AR (Accounts Receivable), AP (Accounts Payable), GL (General Ledger) and FA (Fixed Assets)
Lawson
Lotus Notes Designer
Drupal 6.x
- Formal Training:** Graduate, Accomplishment Coaching Coach Training Program
Project Management Institute (PMI) Certified Project Management Professional (PMP) since 2001
eXtreme Project Management (Agile) (Prodevia Learning)
Project Search and Rescue (Prodevia Learning)
Managing Politics and Conflict In Projects (Prodevia Learning)
Neil Whitten's Twenty Best Practices for Projects (Prodevia Learning)
Project Management Methods & Mechanics (Project Management Institute)
Establishing a Project Office III (University of Management & Technology)
Managing Projects & Leading People (JTC Unlimited)
Communications & Soft Skills (University of Management & Technology)
Graduate, Leadership Development Program (Center for Creative Leadership)
Coaching Skills for the Supervisor (Skillpath)
Managing Projects (ESI)
Project Leadership, Management & Communication (ESI)
Management Seminar (Skillpath)
Kerzner on Best Practices in Project Management (Kerzner)
Informix 4GL Advanced Programming
Informix 5.x Online System Administration
Informix 7.x Online DSA Performance Tuning
IBM AIX System Administration
- Other** Proficiency in French and Spanish
Over 15 years Project Management experience and 20 years General Management experience
Excellent Analytical skills
Excellent Organizational skills
Excellent Communications & Negotiations skills

References Available Upon Request